

## January 31, 2005 - Finance Minutes

### 2005 CAPITAL BUDGET AMENDMENT

**Discussion:**

Discussion ensued among Committee members as to whether more detailed information was required on the land acquisitions, as a result of which direction was given that a report be provided that would include - i) the general strategy for land acquisitions, and in particular parkland acquisitions; and, ii) the ability to finance from the identified funding sources, and the balance which would remain in those sources once the amendments to the 2005 Capital Budget were carried out.

**Resolution:**

*It was moved and seconded*

*That the 2005 Capital Budget be amended to add the following items;*

- (1) \$15 M for the acquisition of the North Loop Road property,*
- (2) \$10 M for Strategic Land acquisitions, and*
- (3) an additional \$3.9 M for Parkland acquisitions*

CARRIED

**Sources:**

**Report -** [http://www.richmond.ca/\\_\\_shared/assets/013105\\_item310401.pdf](http://www.richmond.ca/__shared/assets/013105_item310401.pdf)

**Minutes - Item # 3 -** [http://www.richmond.ca/cityhall/council/agendas/finance/2005/013105\\_minutes.htm](http://www.richmond.ca/cityhall/council/agendas/finance/2005/013105_minutes.htm)

**Report Routing:** 1409441 - [To Finance Select - Jan 31, 2005 / To Council - Feb 14, 2005]

## January 31, 2005 - Finance Minutes

### FIVE YEAR FINANCIAL PLAN (2005 – 2009)

**Discussion:**

A discussion ensued among Committee members and the Acting Director of Finance, Jerry Chong, during which:

a suggestion was made that the 'Breakdown of Municipal Tax of \$1 on Average Household' chart, on page 33 of the agenda package, and perhaps the 'Breakdown of Budget by Division', should be included in the property tax notices;

direction was given that a report be provided on the status of the Capital Building and Infrastructure Reserve fund. In addition, the payment of debt for the No. 2 Road Bridge, including the date that the City would be debt-free, and, an update of the status of the reserve accounts completed in 2004, was requested to be included in the report;

a request was made that the visual presentation of the \$0.04 amounts shown on page 33 of the report be made visually identical; and

a request was made that a visual representation be provided of a) when the City would be debt free, and b) the reserve accounts.

**Resolution:**

*It was moved and seconded*

*That:*

*(1) the proposed 5 Year Financial Plan (2005 – 2009) be approved; and*

*(2) a process of public consultation regarding the Five Year Financial Plan (2005 – 2009) be undertaken before the bylaw is adopted as required under Section 165 of the Community Charter.*

CARRIED

**Sources:**

**Report** - [http://www.richmond.ca/\\_\\_shared/assets/013105\\_item410402.pdf](http://www.richmond.ca/__shared/assets/013105_item410402.pdf)

**Minutes - Item # 4** - [http://www.richmond.ca/cityhall/council/agendas/finance/2005/013105\\_minutes.htm](http://www.richmond.ca/cityhall/council/agendas/finance/2005/013105_minutes.htm)

**Report Routing:** 1412310 - [To Finance Select - Jan 31, 2005 / To Council - Feb 14, 2005]

## February 14, 2005 - Council Minutes

### OLYMPIC OVAL COMMITTEES - APPOINTMENTS

**Discussion:**

Mayor Brodie announced the appointment of members to the Richmond 2010 Olympic Oval Project Steering Committee; the Richmond 2010 Olympic Oval Project Building Committee, and to the Richmond 2010 Olympic Oval Project Stakeholder/User Committee.

**Sources:**

**Report** - No Report

**Minutes - Item #** - [http://www.richmond.ca/cityhall/council/agendas/council/2005/021405\\_minutes.htm](http://www.richmond.ca/cityhall/council/agendas/council/2005/021405_minutes.htm)

## February 14, 2005 - Council Minutes

### 2005 CAPITAL BUDGET AMENDMENT

**Resolution:**

*That the 2005 Capital Budget be amended to add the following items: (1) \$15 M for the acquisition of the North Loop Road property, (2) \$10 M for Strategic Land acquisitions, (3) an additional \$3.9 M for Parkland acquisitions; and (4) \$363,000 from the 2005 Sanitary Utility Reserve Account as the funding source for the 6280 No. 3 Road Sewer Main Relocation project. (Note - item also includes a 7A with the title 6280 No. 3 Road Sewer Main Relocation Funding).*

CARRIED

**Sources:**

**Report -** [http://www.richmond.ca/\\_\\_shared/assets/021405\\_item710526.pdf](http://www.richmond.ca/__shared/assets/021405_item710526.pdf)

**Minutes - Item # 7 -** [http://www.richmond.ca/cityhall/council/agendas/council/2005/021405\\_minutes.htm](http://www.richmond.ca/cityhall/council/agendas/council/2005/021405_minutes.htm)

**Report Routing:** To Finance Select - Jan 31, 2005 / To Council - Feb 14, 2005

## March 14, 2005 - Council Minutes

### OLYMPIC OVAL PROJECT UPDATE AND “MILESTONES”

**Resolution:**

*It was moved and seconded*

*That the report (dated March 9th, 2005, from the Director, Richmond Olympic Business Office), regarding Olympic Oval Project Update and “Milestones”, be received for information.*

CARRIED

**Sources:**

**Report -** [http://www.richmond.ca/\\_\\_shared/assets/031405\\_item1310728.pdf](http://www.richmond.ca/__shared/assets/031405_item1310728.pdf)

**Minutes - Item # 13 -** [http://www.richmond.ca/cityhall/council/agendas/council/2005/031405\\_minutes.htm](http://www.richmond.ca/cityhall/council/agendas/council/2005/031405_minutes.htm)

**Report Routing:** [To Council - Mar 14, 2005]

## March 14, 2005 - Council Minutes

### OLYMPIC OVAL SITE & SURROUNDING AREA - OPEN HOUSE FINDINGS

**Resolution:**

*It was moved and seconded*

*That:*

*(1) The following four Oval Master Guiding Principles and the complementary ten Development Principles (Attachment 3 to the report dated March 9th, 2005 from the Director of Development and the Manager, Policy Planning):*

- 1. Build a Legacy;*
- 2. Build a Complete Community;*
- 3. Build Green; and*
- 4. Financial Viability,*

*be approved; and*

*(2) Staff:*

*(a) Incorporate the Oval Master Guiding Principles and Development Principles into Oval building, site and surrounding area planning;*

*(b) Pursue the realignment of River Road;*

*(c) Explore parking options including underground parking;*

*(d) Publicly release the:*

- Oval Master Guiding Principles and Development Principles; and*
- findings of the February 2005 Oval Open Houses (Attachment 3);*

*(e) Hold preliminary and final design charrettes;*

*(f) Hold open houses; and*

*(g) Complete and bring forward to Council for consideration, a final Oval Site Master Plan.*

CARRIED

**Sources:**

**Report** - [http://www.richmond.ca/\\_\\_shared/assets/031405\\_item1410729.pdf](http://www.richmond.ca/__shared/assets/031405_item1410729.pdf)

**Minutes - Item # 14** - [http://www.richmond.ca/cityhall/council/agendas/council/2005/031405\\_minutes.htm](http://www.richmond.ca/cityhall/council/agendas/council/2005/031405_minutes.htm)

**Report Routing:** To Council - Mar 14, 2005 - 1 page only 'Four master Guiding Principles and 10 Development Principles' - To Special Council - Mar 30, 2005

## March 21, 2005 - General Purposes Minutes

### CONSTRUCTION MANAGEMENT FOR THE RICHMOND SPEED SKATING OVAL

**Discussion:**

The Director of Engineering, Robert Gonzalez, the Director of Operations, Greg Scott, and Mr. Guillaume Savard, of MHPN Project Management, were present.

Discussion ensued among Committee members and staff during which Mr. Gonzalez clarified that it was the time frame that would be involved in completing a public tender process that was of issue, and that staff, with the support of the Building Committee, were recommending that the public tender process be replaced by a quotation process under specific urgent circumstances only.

In response to the concerns that were expressed that Council would be relinquishing some authority in approving the request, Mr. Gonzalez indicated that the change would only affect the public tender process, and not the Council approval process, and that a memorandum could be provided to Council immediately upon a specific urgent circumstance arising.

**Resolution:**

*It was moved and seconded*

*That the 2010 Olympic Building Committee recommendation to deliver the Oval project using a Construction Management project delivery system, be endorsed.*

**CARRIED**

*It was moved and seconded*

*That Council Policy 3102 – Purchasing and Publicly Tendered Contracts be amended to add the following after Section 6:*

*“For the Oval project only:*

*(a) when an unforeseeable situation of urgency exists that prevents the issue of a public tender for the purchase of goods and services, the General Manager, Engineering & Public Works, together with the Project Manager, may authorize the use of 3 or more written quotations;*

*(b) when there are insufficient qualified vendors, the Chief Administrative Officer upon recommendation from the General Manager, Engineering & Public Works and the Project manager, may authorize the use of less than 3 written quotations;*

*(c) any significant change order that will result in a change of scope to the project will require Council approval; and*

*(d) Council is to be notified by memorandum immediately if any processes identified in Parts (a) and (b) of the resolution are utilized.*

**CARRIED**

**CARRIED**

**Sources:**

**Report -** [http://www.richmond.ca/\\_\\_shared/assets/032105\\_item410776.pdf](http://www.richmond.ca/__shared/assets/032105_item410776.pdf)

**Minutes - Item # 4 -** [http://www.richmond.ca/cityhall/council/agendas/gp/2005/032105\\_minutes.htm](http://www.richmond.ca/cityhall/council/agendas/gp/2005/032105_minutes.htm)

**Report Routing:** [To General Purposes - Mar 21, 2005 / To Council - Mar 29, 2005]

## March 29, 2005 - Council Minutes

### CONSTRUCTION MANAGEMENT FOR THE RICHMOND SPEED SKATING OVAL

**Resolution:**

*It was moved and seconded*

*(1) That the 2010 Olympic Building Committee recommendation to deliver the Oval project using a Construction Management project delivery system, be endorsed.*

*(2) That Council Policy 3102 – Purchasing and Publicly Tendered Contracts be amended to add the following after Section 6:*

*“For the Oval project only:*

*(a) when an unforeseeable situation of urgency exists that prevents the issue of a public tender for the purchase of goods and services, the General Manager, Engineering & Public Works, together with the Project Manager, may authorize the use of 3 or more written quotations;*

*(b) when there are insufficient qualified vendors, the Chief Administrative Officer upon recommendation from the General Manager, Engineering & Public Works and the Project Manager, may authorize the use of less than 3 written quotations;*

*(c) any significant change order that will result in a change of scope to the project will require Council approval; and*

*(d) Council is to be notified by memorandum immediately if any processes identified in Parts (a) and (b) of the resolution are utilized.”*

CARRIED

**Sources:**

**Report -** [http://www.richmond.ca/\\_\\_shared/assets/032905\\_item1510812.pdf](http://www.richmond.ca/__shared/assets/032905_item1510812.pdf)

**Minutes - Item # 15 -** [http://www.richmond.ca/cityhall/council/agendas/council/2005/032905\\_minutes.htm](http://www.richmond.ca/cityhall/council/agendas/council/2005/032905_minutes.htm)

**Report Routing:** To General Purposes - Mar 21, 2005 / To Council - Mar 29, 2005

**March 30, 2005 - Council Minutes**

**RATIFICATION OF COMMITTEE ACTION - PRELIMINARY OVAL SITE MASTER PLAN - RICHMOND 2010 OLYMPIC OVAL ADVISORY COMMITTEE ORIENTATION PLAN**

**Resolution:**

*It was moved and seconded*

*That Council ratify the action of the Committee of the Whole in directing:*

*That:*

*(1) the Preliminary Oval Site Master Plan (Attachment 1 to the report dated March 23, 2005 from the Director of Development and the Manager of Policy Planning) to guide the construction and design of the Olympic Oval building, plaza, and waterfront park, be approved;*

*(2) staff proceed with public Open Houses in early April 2005, to obtain feedback on the:*

*(a) design charette results;*

*(b) the Preliminary Oval Site Master Plan;*

*(c) detailed options for the Realignment of River Road; and*

*(3) the results of the Open Houses be reported to Council by the end of April, 2005.*

**CARRIED**

*It was moved and seconded*

*That Council ratify the action of the Committee of the Whole in directing:*

*That the Richmond 2010 Olympic Oval Advisory Committee Orientation Plan and associated budget be approved.*

**CARRIED**

**OPPOSED:** *Cllr. McNulty*

**CARRIED**

**Sources:**

**Report -** [No Report](#)

**Minutes - Item # -** [http://www.richmond.ca/cityhall/council/agendas/council/2005/033005\\_minutes.htm](http://www.richmond.ca/cityhall/council/agendas/council/2005/033005_minutes.htm)

## March 30, 2005 - Council Minutes

### PRELIMINARY OVAL SITE MASTER PLAN

#### **Discussion:**

The Director of Development, Raul Allueva, and the Manager, Policy Planning, Terry Crowe, reviewed the report, and responded to questions on:

- the three proposed design options and the process followed to develop these options
- the timing of the completion of the detailed work requirements for the site, including parking, the realignment of River Road, and an economic market review of what would be generated on the site
- whether the City's Transportation Department had had the opportunity to review the proposed realignment of River Road
- the impact of the proposed realignment on the surrounding neighbourhood
- the number of people anticipated to move into the area around the Oval property
- the presentation of the three River Road realignment options to the public
- whether traffic signalization would be a realistic option in the area of River Road and the No. 2 Road Bridge
- the amount of property to be utilized for the proposed Oval facility
- whether a design charette would be held to determine the impact of shade from the proposed Oval facility and surrounding development on adjacent properties
- whether the realignment of River Road further north than proposed in Option 3 –The Grid, had been considered
- the number of lanes proposed for the new River Road, and whether any consideration had been given to making River Road one way in direction.

During the discussion, staff were requested to provide two options for an 'over and under' intersection at River Road and the No. 2 Road Bridge to the public during the upcoming open houses, as well as information on whether a pedestrian overpass was to be included in the design. Information was also requested on the economic impact to the area if the new River Road was realigned further north than the railway right-of-way.

#### **Resolution:**

*It was moved and seconded*

*That Council ratify the action of the Committee of the Whole in directing:*

*That:*

- (1) the Preliminary Oval Site Master Plan (Attachment 1 to the report dated March 23, 2005 from the Director of Development and the Manager of Policy Planning) to guide the construction and design of the Olympic Oval building, plaza, and waterfront park, be approved;*
- (2) staff proceed with public Open Houses in early April 2005, to obtain feedback on the:*
  - (a) design charette results;*
  - (b) the Preliminary Oval Site Master Plan;*
  - (c) detailed options for the Realignment of River Road; and*

## Council and Committee Minutes Relating to 2010 Olympics

(3) the results of the Open Houses be reported to Council by the end of April, 2005.

CARRIED

**Sources:**

**Report -** [http://www.richmond.ca/\\_\\_shared/assets/033005\\_special\\_council10836.pdf](http://www.richmond.ca/__shared/assets/033005_special_council10836.pdf)

**Minutes - Item # 3 -** [http://www.richmond.ca/cityhall/council/agendas/council/2005/033005\\_minutes.htm](http://www.richmond.ca/cityhall/council/agendas/council/2005/033005_minutes.htm)

**Report Routing:** To Special Council - Mar 30, 2005

1449595 - To Council - Mar 14, 2005 - 1 page only 'Four master Guiding Principles and 10 Development Principles' To Special Council - Mar 30, 2005

### March 30, 2005 - Council Minutes

#### **RICHMOND 2010 OLYMPIC OVAL ADVISORY COMMITTEE ORIENTATION PLAN**

**Discussion:**

Chief Administrative Officer George Duncan and the Director, Richmond Olympic Business Office, Lani Schultz, briefly reviewed the report and responded to questions on:

- the source of funding and whether this funding would be taken from the Oval budget or 2004 surplus
- the number of people participating in the proposed tours.

**Resolution:**

*It was moved and seconded*

*That Council ratify the action of the Committee of the Whole in directing:*

*That the Richmond 2010 Olympic Oval Advisory Committee Orientation Plan and associated budget be approved.*

**CARRIED**

**OPPOSED:** *Cllr. McNulty*

CARRIED

**Sources:**

**Report -** [http://www.richmond.ca/\\_\\_shared/assets/033005\\_item410844.pdf](http://www.richmond.ca/__shared/assets/033005_item410844.pdf)

**Minutes - Item # 4 -** [http://www.richmond.ca/cityhall/council/agendas/council/2005/033005\\_minutes.htm](http://www.richmond.ca/cityhall/council/agendas/council/2005/033005_minutes.htm)

**Report Routing:** To Special Council - Mar 30, 2005

## May 16, 2005 - General Purposes Minutes

### OLYMPIC OPPORTUNITY FUND

**Discussion:**

Discussion ensued among Committee members and the Director, Richmond Olympic Business Office, Lani Schultz, on:

- the intent of the fund to find ways to encourage as many members of the community to participate at different levels in the Olympic festivities hosted by the City
  
- the goal to establish an Olympic Opportunity Fund through the process outlined in the staff and to find possibilities for matching funds through grant opportunities, etc.
- the purpose of 'LegaciesNow'
  
- the proposal to provide funds from available surplus, and whether staff could predict that up to \$250,000 would be available on an annual basis
  
- Council's reluctance to pre-commit funds for future years to a particular project
  
- whether the anticipated surplus meant that City taxes had been increased more than was necessary
  
- the proposal to establish a new fund with funds taken from the annual surplus when other projects, such as the redevelopment of Steveston Harbour and the development of a Richmond Museum, were on hold
  
- the need for further discussion to establish a schedule and to determine the different issues which would have to be addressed. During the discussion, the suggestion was made that the concept be approved on the basis that funding, including the source of funding, would only be approved when more information was available on the direction being taken by the City. Discussion then ensued among Committee members on possible funding options.

As a result of the discussion, the following motion was introduced:

**Resolution:**

*It was moved and seconded*

*That an Olympic Opportunity Fund be established.*

**CARRIED**

*It was moved and seconded*

*That no monies be committed until a plan is in place, with a budget, criteria, process and information on who would be involved, and that staff report to Committee with an amount and source of funding at the end of each fiscal year.*

**CARRIED**

**CARRIED**

**Sources:**

**Report** - [http://www.richmond.ca/\\_\\_shared/assets/051605\\_item511131.pdf](http://www.richmond.ca/__shared/assets/051605_item511131.pdf)

**Minutes - Item # 5** - [http://www.richmond.ca/cityhall/council/agendas/gp/2005/051605\\_minutes.htm](http://www.richmond.ca/cityhall/council/agendas/gp/2005/051605_minutes.htm)

**Report Routing:** [To General Purposes - May 16, 2005 / To Council - May 24, 2005]

## May 24, 2005 - Council Minutes

### OLYMPIC OPPORTUNITY FUND

**Resolution:**

*It was moved and seconded*

*That an Olympic Opportunity Fund be established.*

*That no monies be committed until a plan is in place, with a budget, criteria, process and information on who would be involved, and that staff report to Committee with an amount and source of funding at the end of each fiscal year.*

CARRIED

**Sources:**

**Report** - [http://www.richmond.ca/\\_\\_shared/assets/052405\\_item1111157.pdf](http://www.richmond.ca/__shared/assets/052405_item1111157.pdf)

**Minutes - Item # 11** - [http://www.richmond.ca/cityhall/council/agendas/council/2005/052405\\_minutes.htm](http://www.richmond.ca/cityhall/council/agendas/council/2005/052405_minutes.htm)

**Report Routing:** 1557475 - To Council - May 24, 2005

1508463 - To General Purposes - May 16, 2005 / To Council - May 24, 2005

## May 25, 2005 - Parks, Recreation & Cultural Services Minutes

### 2010 PHYSICAL ACTIVITY CHALLENGE

**Discussion:**

A brief discussion ensued among Committee members, the Director, Recreation & Cultural Services, Kate Sparrow, and Fitness and Wellness Services Coordinator Alison Dennis, on whether there should be compulsory physical education in local schools. As a result, the suggestion was made that the report be submitted to the next meeting of the Council/School Board Liaison Committee meeting.

**Resolution:**

*It was moved and seconded*

*That the City:*

- 1) join the 20 by 2010 challenge and work with the Provincial Government and 2010 LegaciesNow to help meet the target of increasing physical activity amongst its citizens and employees by 20% by 2010; and,*
- 2) formally register this commitment to the 20% Physical Activity Challenge with 2010 LegaciesNow.*

CARRIED

**Sources:**

**Report** - [http://www.richmond.ca/\\_\\_shared/assets/052505\\_item211173.pdf](http://www.richmond.ca/__shared/assets/052505_item211173.pdf)

**Minutes - Item # 2** - [http://www.richmond.ca/cityhall/council/agendas/prcs/2005/052505\\_minutes.htm](http://www.richmond.ca/cityhall/council/agendas/prcs/2005/052505_minutes.htm)

**Report Routing:** 1474925 - [To Parks, Recreation & Culture - May 25, 2005 / To Council - Jun 13, 2005]

## May 30, 2005 - General Purposes Minutes

### ACCOUNTABILITY AND OVAL DOCUMENTATION (STAFF TIME AT OVAL MEETINGS)

**Discussion:**

Councillor McNulty questioned whether staff time was being documented with regard to the amount of time spent at Oval-related meetings, and expressed concerned about the availability of staff to Councillors, especially on Fridays.

Discussion then took place among Councillors and the Chief Administrative Officer George Duncan on:

- monitoring and documentation of staff time
- the availability of staff on Fridays
- the timing of the replacement of staff who had left the employment of the City, and whether additional staff would be hired
- the prioritizing of projects, whether certain projects had been delayed due to the work required for the Oval project, and the need for a 'priorities' plan
- the resources assigned to the Oval project on a fulltime basis, and the amount of time spent by staff on this project on a part-time basis
- the need for accountability to the taxpayers of Richmond.

As a result of the discussion, the following referral motion was introduced:

**Resolution:**

*It was moved and seconded*

*That staff report to Council, through Committee, on the current projects and priorities, staff implications and some of the consequent costs.*

*CARRIED*

CARRIED

**Sources:**

**Report -** [No Report](#)

**Minutes - Item # 7** - [http://www.richmond.ca/cityhall/council/agendas/gp/2005/053005\\_minutes.htm](http://www.richmond.ca/cityhall/council/agendas/gp/2005/053005_minutes.htm)

## June 13, 2005 - Council Minutes

### DELEGATIONS - OLYMPIC OVAL COMMITTEES - REPORTING

**Discussion:**

Terry McPhail, Chair, Olympic Oval Steering Advisory Committee, Kathleen Beaumont, Chair, Olympic Oval Building Advisory Committee, and Cheryl Taunton (Chair of the Olympic Oval Stakeholder/User Advisory Committee, came forward, and reported on their recent 'best practices' trip to Lillehammer and Torino to view Olympic venues.

**Sources:**

**Report** - [http://www.richmond.ca/\\_\\_shared/assets/061305\\_item2111305.pdf](http://www.richmond.ca/__shared/assets/061305_item2111305.pdf)

**Minutes - Item # 2** - [http://www.richmond.ca/cityhall/council/agendas/council/2005/061305\\_minutes.htm](http://www.richmond.ca/cityhall/council/agendas/council/2005/061305_minutes.htm)

## June 13, 2005 - Council Minutes

### 2010 PHYSICAL ACTIVITY CHALLENGE

**Resolution:**

*It was moved and seconded*

*That the City:*

*(1) join the 20 by 2010 challenge and work with the Provincial Government and 2010 LegaciesNow to help meet the target of increasing physical activity amongst its citizens and employees by 20% by 2010; and,*

*(2) formally register this commitment to the 20% Physical Activity Challenge with 2010 LegaciesNow.*

CARRIED

**Sources:**

**Report** - [http://www.richmond.ca/\\_\\_shared/assets/061305\\_item1511299.pdf](http://www.richmond.ca/__shared/assets/061305_item1511299.pdf)

**Minutes - Item # 15** - [http://www.richmond.ca/cityhall/council/agendas/council/2005/061305\\_minutes.htm](http://www.richmond.ca/cityhall/council/agendas/council/2005/061305_minutes.htm)

**Report Routing:** 1474925 - [To Parks, Recreation & Culture - May 25, 2005 / To Council - Jun 13, 2005]

## June 27, 2005 - Council Minutes

### OLYMPIC OVAL - CONSTRUCTION - CONTRACT - DOMINION FAIRMILE CONSTRUCTION LIMITED

**Discussion:**

Mayor Brodie announced that the City had entered into a contract with Dominion Fairmile Construction Limited in the amount of \$7,300,000 for the construction of the Olympic Oval.

**Sources:**

**Report** - No Report

**Minutes - Item # 33** - [http://www.richmond.ca/cityhall/council/agendas/council/2005/062705\\_minutes.htm](http://www.richmond.ca/cityhall/council/agendas/council/2005/062705_minutes.htm)

## July 04, 2005 - General Purposes Minutes

### **RICHMOND 2010 WINTER GAMES SPEED SKATING OVAL PUBLIC ART PROJECT PLAN**

**Discussion:**

Discussion took place among Committee members, Mr. Crowe and Mr. Huhtala on:

- whether the amount being requested would be sufficient to obtain a public art consultant of a high calibre and with the appropriate expertise
- whether the selected public art consultant would be working with the appropriate building and design teams to ensure that any art chosen would reflect the overall design of the building
- whether any consideration would be given to selecting art of a particular theme, such as First Nations, and whether the consultant would be working with the Musqueam on the art project
- whether there were individuals in Canada who could undertake the proposed work
- the integral role which public art would play in the building process to ensure that the City could provide the best facility; the importance of hiring an individual from the initial steps, who would work well with the engineers and other staff members
- the process which would be followed to hire the public art consultant
- the information which would be included in the proposal call
- the importance of involving Council in the selection process, and when this opportunity would be provided; whether Council could review portfolios of each of the short-listed consultants, prior to staff making a recommendation to Council
- the lack of a budget at the present time for the value of the oval project, and when this budget would be available
- the need to have public art for the Oval which had meaning to the citizens of Richmond

As a result of the discussion, the following amended recommendation was introduced:

**Resolution:**

*It was moved and seconded*

*(1) That, (as per the report dated June 29th, 2005 from the Manager, Policy Planning and the Manager, Cultural Services), \$80,000 be transferred from the existing Public Art Provision Account (#2441) to prepare an Oval Public Art Plan and Implementation Strategy.*

*(2) That staff issue a Request for Proposal call for the development of the Oval Public Art Plan and Implementation Strategy, and that City Council approve the selection of the public art consultant, based on the advice of staff.*

*Prior to the question on the motion being called, staff were requested to provide to Council, a portfolio of each of the short-listed public art consultants.*

*The question on the motion was then called, and it was CARRIED.*

CARRIED.

**Sources:**

## Council and Committee Minutes Relating to 2010 Olympics

**Report** - [http://www.richmond.ca/\\_\\_shared/assets/070405\\_item811455.pdf](http://www.richmond.ca/__shared/assets/070405_item811455.pdf)

**Minutes - Item # 8** - [http://www.richmond.ca/cityhall/council/agendas/gp/2005/070405\\_minutes.htm](http://www.richmond.ca/cityhall/council/agendas/gp/2005/070405_minutes.htm)

**Report Routing:** [To General Purposes - Jul 4, 2005 / To Council - Jul 11, 2005 / To General Purposes - Aug 29, 2005 as attach / To Council - Sep 6, 2005 as attach]

### July 11, 2005 - Council Minutes

#### **RICHMOND 2010 WINTER GAMES SPEED SKATING OVAL PUBLIC ART PROJECT PLAN**

**Resolution:**

*It was moved and seconded*

*That the report (dated June 29th, 2005, from the Manager, Policy Planning, and the Manager, Cultural Services), regarding the Richmond 2010 Winter Games Speed Skating Oval Public Art Project Plan, be referred to staff to review the Terms of Reference and the budget for the project.*

CARRIED

**Sources:**

**Report** - [http://www.richmond.ca/\\_\\_shared/assets/071105\\_item1011494.pdf](http://www.richmond.ca/__shared/assets/071105_item1011494.pdf)

**Minutes - Item # 10** - [http://www.richmond.ca/cityhall/council/agendas/council/2005/071105\\_minutes.htm](http://www.richmond.ca/cityhall/council/agendas/council/2005/071105_minutes.htm)

**Report Routing:** 1612340 - [To Council - Jul 11, 2005]

1579982 - [To General Purposes - Jul 4, 2005 / To Council - Jul 11, 2005 / To General Purposes - Aug 29, 2005 as attach / To Council - Sep 6, 2005 as attach]

### July 25, 2005 - Council Minutes

#### **SUMMARY REPORT: RICHMOND OVAL ADVISORY COMMITTEES ORIENTATION TOURS**

**Discussion:**

Prior to the question on Resolution No. R05/14-6 being called, discussion ensued among Council and the three Chairs of the Richmond Olympic Oval advisory committees, John Peddle, Bob Laurie and Terry McPhail, on the outcome of the orientation tours.

**Resolution:**

*It was moved and seconded*

*That the report (dated July 22nd, 2005, from the Director, Richmond Olympic Business Office), regarding the Summary Report: Richmond Oval Advisory Committees Orientation Tours, be received for information.*

CARRIED

**Sources:**

**Report** - [http://www.richmond.ca/\\_\\_shared/assets/072505\\_item1911632.pdf](http://www.richmond.ca/__shared/assets/072505_item1911632.pdf)

**Minutes - Item # 19** - [http://www.richmond.ca/cityhall/council/agendas/council/2005/072505\\_minutes.htm](http://www.richmond.ca/cityhall/council/agendas/council/2005/072505_minutes.htm)

## August 29, 2005 - General Purposes Minutes

### RICHMOND OVAL PUBLIC ART PLAN

**Discussion:**

Discussion ensued on whether the budget should be included when a call for proposal was made for the Oval Public Art Plan.

**Resolution:**

*It was moved and seconded*

*That staff execute a call for proposals for a Public Art Consultant to prepare an Oval Public Art Strategy and Implementation Program and report back to Council with a short list of candidates and a proposed budget to prepare the Oval Public Art Strategy and Implementation Program.*

*The question on the motion was not called as the following amendment motion was introduced:  
It was moved and seconded*

*That the budget of \$80,000 be included in the call for proposals for the Oval Public Art Strategy and Implementation Program.*

**CARRIED**

**OPPOSED:** Mayor Malcolm D. Brodie

Councillor Derek Dang

Councillor Kiichi Kumagai

Councillor Bill McNulty

*The question on the motion, as amended, was called and it was CARRIED*

CARRIED

**Sources:**

**Report -** [http://www.richmond.ca/\\_\\_shared/assets/082905\\_item1011839.pdf](http://www.richmond.ca/__shared/assets/082905_item1011839.pdf)

**Minutes - Item # 10 -** [http://www.richmond.ca/cityhall/council/agendas/gp/2005/082905\\_minutes.htm](http://www.richmond.ca/cityhall/council/agendas/gp/2005/082905_minutes.htm)

**Report Routing:** 1630165 [To General Purposes - Aug 29, 2005 / To Council - Sep 6, 2005]  
1579982 [To General Purposes - Jul 4, 2005 / To Council - Jul 11, 2005 / To General Purposes - Aug 29, 2005 as attach / To Council - Sep 6, 2005 as attach]  
1611451 [To General Purposes - Aug 29, 2005 as attach / To Council - Sep 6, 2005]

## September 6, 2005 - Council Minutes

### RICHMOND OVAL PUBLIC ART PLAN

**Resolution:**

*It was moved and seconded*

*(1) That staff execute a call for proposals for a Public Art Consultant to prepare an Oval Public Art Strategy and Implementation Program and report to Council with a short list of candidates and a proposed budget to prepare the Oval Public Art Strategy and Implementation Program.*

*(2) That the budget of \$80,000 be included in the call for proposals for the Oval Public Art Strategy and Implementation Program.*

*The question on Resolution No. R05/15-17 was not called, as the request was made that the recommendations be dealt with separately.*

*The question on Part (1) of Resolution No. R05/15-17 was called, and it was CARRIED.*

*The question on Part (2) of Resolution No. R05/15-17 was called, and it was CARRIED with Mayor Brodie, and Cllrs. Dang, Kumagai and McNulty opposed.*

CARRIED

**Sources:**

**Report -** [http://www.richmond.ca/\\_\\_shared/assets/090605\\_item1711869.pdf](http://www.richmond.ca/__shared/assets/090605_item1711869.pdf)

**Minutes - Item # 17 -** [http://www.richmond.ca/cityhall/council/agendas/council/2005/090605\\_minutes.htm](http://www.richmond.ca/cityhall/council/agendas/council/2005/090605_minutes.htm)

**Report Routing:** 1649050 - [To Council - Sep 6, 2005]

1630165 - [To General Purposes - Aug 29, 2005 / To Council - Sep 6, 2005]

1611451 - [To General Purposes - Aug 29, 2005 as attach / To Council - Sep 6, 2005]

1579982 - [To General Purposes - Jul 4, 2005 / To Council - Jul 11, 2005 / To General Purposes - Aug 29, 2005 as attach / To Council - Sep 6, 2005 as attach]

## **September 21, 2005 - Public Works & Transportation Minutes**

### **MANAGER'S REPORT - RIVER ROAD CLOSURE AND TREE REMOVAL AT OLYMPIC OVAL SITE**

**Discussion:**

**RIVER ROAD CLOSURE:**

Mr. Wei then reported that the closure of River Road in the area of the Olympic Oval site was scheduled to be put into place on October 4th, 2005. He advised that signs would be erected the week prior to the planned closure on River Road in both directions, and on major commuter roads leading to River Road. As well, a media briefing session would be held with a media release being provided and advertisements being placed in the local newspapers.

Mr. Wei further advised that River Road would reopen to the public in the new year, and that the traffic pattern would be such that the diverted traffic would not have to stop before accessing the new portion of the road. He added that the traffic exiting off No. 2 Road at River Road would still be required to stop. In response to further questions, Mr. Wei advised that River Road would be closed for approximately three months, and that traffic would be diverted until late spring or early summer of 2006. As well, he stated that two types of signs would be used (white board with orange construction signs, and large read-o-graph signs) to get the attention of the motorists about the impending road closure.

In concluding the discussion on this matter, staff were asked to provide all members of Council with copies of the media material prior to the media briefing session.

**TREE REMOVAL AT OLYMPIC OVAL SITE:**

Discussion then ensued on the trees being removed from the Olympic Oval site and the steps being taken by staff to (i) take cuttings from the old oak trees to grow new trees, and (ii) remove the wood from the site so that it could be reused in other projects.

**Sources:**

**Report -** [No Report](#)

**Minutes - Item # 8 -** [http://www.richmond.ca/cityhall/council/agendas/pwt/2005/092105\\_minutes.htm](http://www.richmond.ca/cityhall/council/agendas/pwt/2005/092105_minutes.htm)

## September 27, 2005 - Parks, Recreation & Cultural Services Minutes

### CITY FLOAT

**Discussion:**

Oral Report - Councillor Sue Halsey Brandt stated her concern that the City did not have a float at the Salmon Festival Parade and asked whether a float to advertise the 2010 Olympic Games at community events would be of value to the City. Discussion then ensued on this matter and it was noted that the City had provided a grant to the Steveston Community Association to build a float but that the money provided was not enough.

**Resolution:**

*It was moved and seconded*

*That staff report as soon as possible on the feasibility of providing a City float to advertise the 2010 Olympic Games, and that the options provided address:*

*(a) the feasibility of seeking financial support from the Richmond Chamber of Commerce and Tourism Richmond; and*

*(b) the issue of whether the Steveston Community Association should be provided with sufficient funds to construct the float, or alternatively, whether the City should assume its responsibility.*

CARRIED

**Sources:**

**Report -** [No Report](#)

**Minutes - Item # 5 -** [http://www.richmond.ca/cityhall/council/agendas/prcs/2005/092705\\_minutes.htm](http://www.richmond.ca/cityhall/council/agendas/prcs/2005/092705_minutes.htm)

## October 03, 2005 - General Purposes Minutes

### RICHMOND SPIRIT OF BC COMMITTEE

**Discussion:**

Mr. Ron Coleman, Chair of the Richmond Spirit of BC Committee, indicated that he was available to answer questions. Discussion then ensued among Committee members, staff and the delegation on:

- the frequency of reports by the Committee to Council
- the coordination of volunteers; whether the Richmond Spirit of BC Committee was working with the City's volunteer management program, and the data base which was being used to resource and access volunteer information
- whether the Committee should be disbanded following the 2010 Olympic Winter Games, and the need for sustainability to ensure that the legacy component continued after the Games
- whether Council should be dealing with a recommendation of the Committee that a proposal be made to VANOC '...that consideration be given to our community to provide leadership, in part, to the volunteer program specific to the Oval'
- the proposed two year term for members of the Committee, and whether there was any point when all the positions would be vacant at the same time
- the interaction of the Richmond Spirit of BC Committee with other Spirit of BC committees
- the focus of the Committee on what would be important to Richmond.

As a result of the discussion, the following amended motion was introduced:

**Resolution:**

*It was moved and seconded*

- (1) That the Richmond Spirit of BC Committee update be received for information;*
- (2) That the Richmond Spirit of BC Committee proposed 2006 operating budget of \$5,000 be considered during the 2006 budget review process; and*
- (3) That the term of the Richmond Spirit of BC Committee be extended to June, 2010.*
- (4) That the term of appointment for individual members be for two years, with the terms to be staggered; and*
- (5) That the Richmond Spirit of BC Committee report to Council every six months.*

**CARRIED**

CARRIED

**Sources:**

**Report** - [http://www.richmond.ca/\\_\\_shared/assets/100305\\_item212049.pdf](http://www.richmond.ca/__shared/assets/100305_item212049.pdf)

**Minutes - Item # 2** - [http://www.richmond.ca/cityhall/council/agendas/gp/2005/100305\\_minutes.htm](http://www.richmond.ca/cityhall/council/agendas/gp/2005/100305_minutes.htm)

**Report Routing:** 1656325 [To General Purposes - Oct 3, 2005 / To Council - Oct 11, 2005]  
1656934 [To General Purposes - Oct 3, 2005 as attach / To Council - Oct 11, 2005]

## October 11, 2005 - Council Minutes

### RICHMOND SPIRIT OF BC COMMITTEE

**Resolution:**

*It was moved and seconded*

- (1) That the Richmond Spirit of BC Committee update be received for information;*
- (2) That the Richmond Spirit of BC Committee proposed 2006 operating budget of \$5,000 be considered during the 2006 budget review process;*
- (3) That the term of the Richmond Spirit of BC Committee be extended to June, 2010;*
- (4) That the term of appointment for individual members be for two years, with the terms to be staggered; and*
- (5) That the Richmond Spirit of BC Committee report to Council every six months.*

CARRIED

**Sources:**

**Report -** [http://www.richmond.ca/\\_\\_shared/assets/101105\\_item612092.pdf](http://www.richmond.ca/__shared/assets/101105_item612092.pdf)

**Minutes - Item # 6 -** [http://www.richmond.ca/cityhall/council/agendas/council/2005/101105\\_minutes.htm](http://www.richmond.ca/cityhall/council/agendas/council/2005/101105_minutes.htm)

**Report Routing:** 1656325 - [To General Purposes - Oct 3, 2005 / To Council - Oct 11, 2005]  
1656934 - [To General Purposes - Oct 3, 2005 as attach / To Council - Oct 11, 2005]  
1673800 - [To Council - Oct 11, 2005]

## October 24, 2005 - Council Minutes

### APPOINTMENT TO THE RICHMOND 2010 OLYMPIC OVAL PROJECT STEERING ADVISORY COMMITTEE

**Resolution:**

*It was moved and seconded*

- (1) That the Terms of Reference for the Richmond 2010 Olympic Oval Steering Advisory Committee be revised to allow for a Committee membership of 14.*
- (2) That Mr. Stanley Kwok be appointed to the Richmond 2010 Olympic Oval Steering Advisory Committee for a three-year term to expire February 14, 2008.*

CARRIED

**Sources:**

**Report -** No Report

**Minutes - Item # 5A -** [http://www.richmond.ca/cityhall/council/agendas/council/2005/102405\\_minutes.htm](http://www.richmond.ca/cityhall/council/agendas/council/2005/102405_minutes.htm)

**October 24, 2005 - Council Minutes**

**RICHMOND OVAL PUBLIC ART PLAN – PUBLIC ART CONSULTANT**

**Resolution:**

*It was moved and seconded*

*That 4Culture be retained as the public art consultant to prepare the Richmond Oval Public Art Strategy and Implementation Program for a budget of \$70,000.*

CARRIED

**Sources:**

**Report -** [No Report](#)

**Minutes - Item # 8 -** [http://www.richmond.ca/cityhall/council/agendas/council/2005/102405\\_minutes.htm](http://www.richmond.ca/cityhall/council/agendas/council/2005/102405_minutes.htm)

## November 21, 2005 - General Purposes Minutes

### DFO/GARDEN CITY LANDS AND TRADE AND EXHIBITION

**Discussion:**

Chief Administrative Officer George Duncan, accompanied by the Manager, Economic Development, Lee Malleau, advised in response to questions as to why this matter was on the agenda for today's meeting rather than the first meeting in December, that a Director of the Board of VANOC was concerned that the City appeared not to be committed to providing high performance sport in the Oval.

(Cllr Dang entered the meeting – 4:13 p.m.)

Discussion ensued, with Committee members expressing support for the adoption of a recommendation which would confirm the City's commitment to high performance sport and sport fitness in the Richmond Oval facilities, both during the 2010 Games and as a legacy to them. As well, Committee members also supported the deferral of the Trade & Exhibition Centre matter to the first General Purposes Committee meeting in December to allow full public discussion on the proposal.

As a result the following motion was introduced.

**Resolution:**

*It was moved and seconded*

*(1) That a letter be immediately sent from Mayor and Council advising VANOC:*

*(a) of the City's unanimous staunch commitment to high performance sport and sport fitness in the Richmond Oval facilities, both during the 2010 Games and as a Legacy to them; and  
(b) that comments made in relation to a 'trade and exhibition centre' at the Oval site were intended to refer to a building adjacent to the Oval itself; and*

*(2) That staff advise VANOC immediately of the Committee decision.*

*The question on the motion was not called, as Committee members offered their support for the proposed resolution. At the same time, staff were also requested to comment in a subsequent report, for discussion at the December General Purposes Committee meeting, on the feasibility of a companion site for the trade and exhibition centre; whether Tourism Richmond would be interested in such a proposal; and possible problems.*

*The question on the motion was then called, and it was CARRIED.*

CARRIED

**Sources:**

**Report -** [http://www.richmond.ca/\\_\\_shared/assets/112105\\_item312307.pdf](http://www.richmond.ca/__shared/assets/112105_item312307.pdf)

**Minutes - Item # 3 -** [http://www.richmond.ca/cityhall/council/agendas/gp/2005/112105\\_minutes.htm](http://www.richmond.ca/cityhall/council/agendas/gp/2005/112105_minutes.htm)

**Report Routing:** [To General Purposes - Nov 21, 2005 / To Council - Nov 28, 2005 / To General Purposes - Dec 12, 2005 / To Council - Dec 19, 2005]

## November 21, 2005 - General Purposes Minutes

### OVAL – FORM AND CHARACTER, SCHEMATIC DESIGN (SDR)

**Discussion:**

The Director, Major Projects, Greg Scott, accompanied by Marion LaRue and Gene Kinoshita, two members of the Design Team, gave a short video presentation on City's vision for its Speed Skating Oval.

Following the completion of the video presentation, the Design Team members used site plans to explain the design, layout, interior and exterior design features, and building materials to be used in the construction of the oval. Discussion then ensued among Committee members, the delegation and staff on such issues as:

- the feasibility of retaining the proposed lobby and the etched glass windows
- whether the fitness equipment would be removable
- whether the proposed diagram and layout 'was etched in stone'
- the ability of the facility to provide space as needed for high performance sports
- whether any consideration had been given to locating the Richmond Museum within the facility
- whether the facility would be operated by the City or by a Board of Directors
- the types and sustainability of the building materials to be used in the construction of the facility; the life expectancy of the proposed building;
- the number of people who could be accommodated in the north plaza area
- the process which was followed to obtain public input
- the feasibility of 'tweaking the plans', and whether the result would be a smaller building footprint
- the process to provide regular updates to Council on the specific costs of designing and constructing the oval facility to ensure that the budget was adhered to
- the feasibility of including such amenities as a rowing tank in the building
- the ease in moving goods and equipment from the plaza to the lower level of the building
- whether there would be an opportunity to roller blade along the dyke on the north side of the building
- the cost of maintenance on that section of the building exterior which would be constructed of wood
- how the piles of ice found outside of arenas, which resulted from use of ice clearing equipment (Zamboni) to clean ice surfaces, would be dealt with.

(Cllr. Steves left the meeting at 5:05 p.m., and returned at 5:14 p.m., during the above discussion.)

(Cllr. Barnes left the meeting at 5:10 p.m., and returned at 5:12 p.m.)

## Council and Committee Minutes Relating to 2010 Olympics

During the discussion, Committee members voiced their approval for the proposed design of the Oval facility, describing the design as beautiful and awesome. Mayor Brodie referred to recent comments in local newspapers about budget overruns relating to the Oval, and he advised that the construction of the Oval facility was 'on time and on budget'.

**Resolution:**

*It was moved and seconded*

*That the report (dated November 18th, 2005, from the Director, Major Projects), entitled Oval - Form and Character, Schematic Design Report (SDR) be received for information, and that staff proceed with detailed design of the Oval building with continued valued engineering to meet project budget, and that a communication plan be prepared for release to the public regarding the Oval, and that staff prepare a list which could be published of the environmental elements which have been included in the facility.*

CARRIED

**Sources:**

**Report** - [http://www.richmond.ca/\\_\\_shared/assets/112105\\_item412308.pdf](http://www.richmond.ca/__shared/assets/112105_item412308.pdf)

**Minutes - Item # 4** - [http://www.richmond.ca/cityhall/council/agendas/gp/2005/112105\\_minutes.htm](http://www.richmond.ca/cityhall/council/agendas/gp/2005/112105_minutes.htm)

**Report Routing:** [To General Purposes - Nov 21, 2005 / To Council - Dec 19, 2005]

### Nov 22, 2005 - Finance Minutes

#### 2004 SURPLUS APPROPRIATIONS

**Discussion:**

In response to a query from the Committee, Mr. Andrew Nazareth, Acting General Manager of Finance advised that \$1.44 M from the City's 2004 surplus would be appropriated to Capital Building and Infrastructure reserve.

**Resolution:**

*It was moved and seconded*

*(1) That \$1.44 Million of the City's 2004 surplus be appropriated to the Capital Building and Infrastructure reserve;*

*(2) \$0.8 Million of the 2004 Utility surplus be appropriated to the Water Levy Stabilization account; and*

*(3) \$2.6 Million of the City's 2004 surplus be appropriated to the salary provision account.*

CARRIED

**Sources:**

**Report** - [http://www.richmond.ca/\\_\\_shared/assets/112205\\_item212309.pdf](http://www.richmond.ca/__shared/assets/112205_item212309.pdf)

**Minutes - Item # 2** - [http://www.richmond.ca/cityhall/council/agendas/finance/2005/112205\\_minutes.htm](http://www.richmond.ca/cityhall/council/agendas/finance/2005/112205_minutes.htm)

**Report Routing:** [To Finance Select - Nov 22, 2005 / To Council - Nov 28, 2005]

**November 28, 2005 - Council Minutes**

**2004 SURPLUS APPROPRIATIONS - GENERAL FUND SURPLUS - MAJOR PROJECTS FUNDING, INCLUDING OLYMPIC OVAL**

**Resolution:**

*It was moved and seconded*

*(1) That \$1.44 Million of the City's 2004 surplus be appropriated to the Capital Building and Infrastructure reserve;*

*(2) That \$0.8 Million of the 2004 Utility surplus be appropriated to the Water Levy Stabilization account; and*

*(3) That \$2.6 Million of the City's 2004 surplus be appropriated to the salary provision account.*

*The question on Resolution No. R05/20-9 was not called, as the request was made that Part (3) be dealt with separately.*

*The question on Parts (1) and (2) of Resolution No. R05/20-9 was called, and it was CARRIED.*

*The question on Part (3) of Resolution No. R05/20-9 was called, and it was CARRIED with Cllr. E. Halsey-Brandt opposed.*

CARRIED

**Sources:**

**Report -** [http://www.richmond.ca/\\_\\_shared/assets/112805\\_item1012355.pdf](http://www.richmond.ca/__shared/assets/112805_item1012355.pdf)

**Minutes - Item # 10 -** [http://www.richmond.ca/cityhall/council/agendas/council/2005/112805\\_minutes.htm](http://www.richmond.ca/cityhall/council/agendas/council/2005/112805_minutes.htm)

**Report Routing:** [To Finance Select - Nov 22, 2005 / To Council - Nov 28, 2005]

## November 29, 2005 - Parks, Recreation & Cultural Services Minutes

### MR. FRANK CLAASSEN, CHAIRMAN, RICHMOND ARENAS COMMUNITY ASSOCIATION, REGARDING THE MINORU PARK VISION, PARKS, RECREATION & CULTURAL SERVICES – MASTER PLAN

**Discussion:**

Mr. Frank Claassen and Mr. Crichy Clarke, representing the Richmond Arenas Community Association briefly reviewed a submission from the Association (a copy of which is attached as Schedule 1 and forms a part of these minutes). Mr. Claassen stated that:

- the Association was concerned that the PRCS Master Plan did not include planning for arenas in the City;
- the Association would like to be actively involved in the oval programming; and
- staff should look at lessening future increases in contributions from the Arenas as this may discourage customers using the arenas.

Discussion ensued on RACA's submission and it was noted that staff had taken all submissions from stakeholders and would use these in finalizing the PRCS Master Plan.

In response to queries from Committee, Ms. Cathy Volkering Carlile, General Manager, stated that:

- staff had received feedback from the other groups within community about non-inclusion in the Master Plan and that RACA's submission was timely and all comments would be included in a report on the Master Plan when it was brought to Committee early in the new year.
- staff would provide information to Committee on the \$600,000 upgrades identified for Minoru Arenas; and
- staff would also provide information on capital funding for future replacement of arenas.

Mayor Brodie left the meeting at 5:00 pm and did not return.

Staff were requested to review overflow parking at the Minoru Arenas.

Chair on behalf of Committee thanked the delegation for their very detailed submission.

**Resolution:**

*It was moved and seconded*

*That submission from the Richmond Arenas Community Association be forwarded to staff for inclusion in the Parks, Recreation and Cultural Services Master Plan and that staff report to Committee on the following three recommendations:*

- a) Revision to the Master Plan report to include planning for arenas;*
- b) the involvement of RACA in oval programming;*
- c) a re-balancing of the PRCS budget to reduce the financial burden to arena users.*

CARRIED

**Sources:**

**Report** - [http://www.richmond.ca/\\_\\_shared/assets/112905\\_RACA12403.pdf](http://www.richmond.ca/__shared/assets/112905_RACA12403.pdf)

**Minutes - Item # 2** - [http://www.richmond.ca/cityhall/council/agendas/prcs/2005/112905\\_Minutes.htm](http://www.richmond.ca/cityhall/council/agendas/prcs/2005/112905_Minutes.htm)

## December 12, 2005 - General Purposes Minutes

### DFO/GARDEN CITY LANDS, AND TRADE & EXHIBITION CENTRE

#### **Discussion:**

Tracey Lakeman, Executive Director, Tourism Richmond, accompanied by Mike Tretheway, InterVISTAS Consulting, and Lorenzo Lepore, President, Tourism Richmond, spoke about the issues being addressed by Tourism Richmond staff with City staff, and the preparation of a business plan, which would include a marketing plan, a description of the facilities, including concept and design, and a financial analysis. Ms. Lakeman stated that the draft strategy would be completed by mid-January, 2006, and at that point, Tourism Richmond would be in a position to approach the Federal and Provincial Governments regarding the financial aspects of the project.

Mr. Tretheway spoke about the major economic business generated for Richmond through tourism, noting that the number of hotel rooms in the City had increased 120% since the signing of the open skies agreement. He also spoke about the initiatives to develop the Pacific Gateway to link Asia/Pacific region to the rest of the NAFTA links.

With reference to the proposed 'trade and showcase' centre, Mr. Tretheway explained that the facility was not intended to compete with other convention centres, but rather, to allow the display of goods and culture, Canadian, Asian, and others, on a temporary basis, to potential customers from Asia and other areas of the world. Mr. Tretheway stated that the close proximity of the centre to the airport could allow these potential customers to arrive at the airport, visit the 'trade and showcase' centre to view products and then return to the airport, all in one day.

A lengthy discussion then ensued among Committee members and the delegation on the proposal, during which in response to questions, the following comments were made:

- with respect to the requirements of the City and whether (i) Tourism Richmond would be accomplish the construction of a 'trade and showcase' centre; and (ii) the project was realistic – Tourism Richmond was in the process of formulating a plan, a major component of which would deal with a business plan, the end result of which would be the construction of the trade and showcase facility
- the targeted completion date for construction of the new facility was the end of 2008
- with respect to whether the requirement for a tiered parking structure would be realistic, Tourism Richmond staff were working with City staff on the best case scenario for the City and the centre; if the structure could be mandated financially, the proposal for tiered parking would be considered
- with respect to whether the 'showcase' centre would compete with the programs to be offered at the Olympic Oval after the completion of the 2010 Winter Games, Tourism Richmond had considered a number of hypothetical scenarios, such as converting the Oval facility to a trade and exhibition centre, however it was felt that a majority of the events would be unique to the trade and exhibition centre and could not be accommodated at the Oval; further advice was given that it was felt that both facilities would be two specifically different buildings for different types of events
- the proposed 'trade and showcase' facility was being designed to meet the needs of a market which required fast and easy access to the airport

Tourism Richmond staff were hopeful that many of the questions being raised would be answered through the completion of the business plan

The DFO property was the preferred site for the proposed 'trade and showcase' centre because the Oval building, at its present size, was too small to make it financially feasible to construct the size of building being proposed for the DFO property; in addition, the Oval building would have to be retro-fitted at a cost of approximately \$9.12 Million to become a stand-alone 'trade and showcase' centre, and there was the possibility that the Oval building could have a huge economic impact on

the Tourism Richmond facility, as well as jeopardizing the legacy funding if the Tourism Richmond building was constructed on the Oval property.

Discussion also centred around the amount of land required for the proposed trade and exhibition centre; whether any excess land could be incorporated into the City property for park development; and the outcome if a trade and exhibition centre was not constructed on the DFO property.

**Resolution:**

*It was moved and seconded*

*That Tourism Richmond be advised that the City will support the development of a Trade and Exhibition Centre facility at the DFO/Garden City Lands subject to the following:*

*(1) That a business plan be requested from the proponent that includes a complete financial evaluation of both the construction and operation of a Trade and Exhibition Centre at an affordable and feasible scale, including all confirmed sources of funding, and based on the most efficient use of the allocated DFO lands that seeks to minimize the footprint for both the building and all its directly associated amenities - including and especially parking;*

*(2) That in the detailed business plan options for paid parking be considered in association with a partner that can support the capital construction costs of a tiered parking system so as to guarantee the parking footprint will remain minimal; and further that a parking footprint that extends significantly beyond 10 per cent of the DFO lands will be considered if it is shared and supports adjoining public uses, and other parking strategies are impractical;*

*(3) That the proponent work closely with staff to review any and all private sector involvement in order to ensure compliance with the Purchase and Sales Agreements for the DFO properties, given that commercial activities not directly related to the Trade and Exhibition functions will not be permitted;*

*(4) That the proponent be advised of the Master Planning requirements for the project, including due public process associated with all development on the DFO lands; and*

*(5) That a timeline be assigned to the completion of the proponent's detailed business planning phase, whereby a report can be brought to City Council by May 31, 2006.*

*The question on the motion was not called, as Committee members voiced their support or opposition to the proposal. Reference was made to a proposal by Tourism Richmond to 'walk' Councillor Steves through the proposal, and the request was made that other Councillors also be included in the discussion.*

*The question on the motion was then called, and it was CARRIED with Cllr. Steves opposed.*

CARRIED

**Sources:**

**Report -** [http://www.richmond.ca/\\_\\_shared/assets/121205\\_item212438.pdf](http://www.richmond.ca/__shared/assets/121205_item212438.pdf)

**Minutes - Item # 2 -** [http://www.richmond.ca/cityhall/council/agendas/gp/2005/121205\\_minutes.htm](http://www.richmond.ca/cityhall/council/agendas/gp/2005/121205_minutes.htm)

**Report Routing:** 1700418 [To General Purposes - Nov 21, 2005 / To Council - Nov 28, 2005 / To General Purposes - Dec 12, 2005 / To Council - Dec 19, 2005]

## December 12, 2005 - General Purposes Minutes

### RECENT TRIP OF CITY STAFF TO TURIN, ITALY

#### Discussion:

Chief Administrative Officer George Duncan, with reference to the recent staff trips to Turin, Italy, to view the construction of the Oval Lingotto, provided the following information:

- the trips had been approved by Council in June, 2005
- the nature of the trips was to undertake technical inspections of the Oval Lingotto site through to substantial completion and commissioning of the Oval, as well as the test events
- the budget for these trips had been approved at \$60,000 for the technical inspections and \$30,000 for the test events; the cost of the trips were lower than allocated budget amounts
- many benefits had been obtained from undertaking the technical inspections of the Oval Lingotto, and could result in a potential cost savings during the construction of the Richmond Oval
- the Oval Lingotto was the most recent speed skating oval to be constructed and provided the only opportunity for City staff to study the construction of such a unique facility
- the City is committed to holding test events when construction of the Richmond facility is completed; and observing the test events at the Turin facility would provide staff with valuable experience for the future
- staff did not visit the speed skating ovals in Calgary or Salt Lake City because the facilities have been in operation for a number of years; visiting the Turin site allowed staff to have access to the designers and the contractors who were responsible for the Oval Lingotto
- a total of seven different staff members visited Turin, Italy but not all at the same time, as they had different departure and return dates.

Discussion ensued among Committee members and Mr. Duncan regarding the staff trips, during which concern was expressed that Council had not been informed of the trips taking place, and about the lack of an announcement to the public on this matter. In response to questions, advice was given that the technical inspections had now been completed. Reference was made to upcoming trips, and Mr. Duncan was asked to provide a detailed accounting of the action being taken by the City with regard to the Richmond Oval, for release to the public.

During the discussion, Mr. Duncan stressed to Committee that the trips were not 'junkets', but very exhausting in nature, especially due to the difference in time between Richmond and Italy.

Support was offered for the trips because of their importance to the success of the Richmond speed skating oval, however, the request was made that because of the need for 'transparency', that Council be provided with regular updates on visits to Turin and the status of the budget for these trips.

Information was provided by Mr. Duncan during the discussion that the Director, Richmond Olympic Business Office, Lani Schultz, would be providing a comprehensive update to Committee in January, 2006, and that improvements were being made to the monthly newsletter to provide a complete update to Council, and to the public in the local newspapers.

Concern was expressed about whether the City staff with the technical expertise were the individuals who made the trip to Turin, and information was provided that the Director of Engineering; the Manager, Facilities Operations and Maintenance; the Chief Administrative Officer; and the Manager, Major Projects, were the technical experts sent to Turin. In addition, the General Manager, Parks, Recreation & Cultural Services; the Director, Richmond Olympic Business Office; the Senior Manager, Policy Development and Corporate Programs; and the Manager, Economic Development, observed the test events.

## Council and Committee Minutes Relating to 2010 Olympics

Mr. Duncan then commented further on the issues being faced with the construction of the Oval Lingotto which staff had been able to address with the consultants responsible for the preparation of the design plans for the Richmond Oval. He also spoke about the release of information to the public.

Reference was made to the possible reduction in size of the building footprint for the Richmond Oval, and information was provided that a decision had not been made on whether the footprint would be reduced. Mr. Duncan advised that staff had to ensure that the building footprint complied with the operational requirements set by VANOC.

(Cllr. Barnes left the meeting at 6:10 p.m., and did not return to the open meeting.)

In concluding the discussion on this matter, Mayor Brodie requested Mr. Duncan to provide a written summary of the trip to all Committee members.

**Sources:**

**Report** - [No Report / Oral Report](#)

**Minutes - Item # 10** - [http://www.richmond.ca/cityhall/council/agendas/gp/2005/121205\\_minutes.htm](http://www.richmond.ca/cityhall/council/agendas/gp/2005/121205_minutes.htm)

### **December 19, 2005 - Council Minutes**

#### **PRESENTATIONS - GREG SCOTT AND OVAL PROJECT TEAM - OVAL FORM AND CHARACTER**

**Discussion:**

Greg Scott, the Manager, Major Projects, and the Oval Project Team, presented the Oval Form and Character to Council and the gallery, and entered into discussion with Council about the project.

**Sources:**

**Report** - [No Report](#)

**Minutes - Item #** - [http://www.richmond.ca/cityhall/council/agendas/council/2005/121905\\_minutes.htm](http://www.richmond.ca/cityhall/council/agendas/council/2005/121905_minutes.htm)

## December 19, 2005 - Council Minutes

### 2006 TORINO OLYMPIC AND PARALYMPIC GAMES MISSION OVAL EXPENSES

**Discussion:**

Page 16:

Please see Page 4 of these minutes for action taken on this matter.

**Resolution:**

Page 4:

*(1) WHEREAS Council has approved the following scope of participation in the Torino Mission:*

- Senior Delegate Program: Mayor, two Councillors, and the Chief Administrative Officer;*
- Observer Program: Two staff*
- Budget: \$81,000.*

*THEREFORE BE IT RESOLVED that the following revised scope of participation and budget for participation in the Learning Program at the 2006 Torino Winter Olympic Games be approved:*

- Senior Delegate Program: Mayor (1/2 time), one Councillor (1/2 time), the Chief Administrative Officer (part-time); one Senior Staff (1/2 time);*
- Observer Program: one staff (up to full-time), three staff (1/2 time)*
- Support Person: One staff (full-time).*

*(2) (a) That the Economic Development Strategy for Torino be approved, which includes participating in British Columbia Canada Place to leverage opportunities to promote Trade and Investment, Tourism and Oval-related Sport Tourism opportunities for Richmond, and to showcase the Richmond Oval and International Destination strategy. (b) That the budget for the Torino Mission be adjusted to reflect the addition of four participants, as outlined in Recommendation No. 1 above, at an additional cost of approximately \$39,798, for a total cost of approximately \$120,798. (c) That the total cost of \$120,798 is to be reduced by the net savings that will be achieved by decreasing the number of Councillors participating in the Torino Mission from two to one. (d) That the cost of staff participation in the Economic Development Strategy for Torino, as identified in Recommendation No. (2)(a) above, be included in the revised budget of \$120,798, and that the total number of participants in the Torino Mission not be increased as a result of participation in this Program.*

*(3) That VANOC be advised immediately of the names of the personnel and Council members identified through discussions of this report for the Torino Mission, in order to obtain the required accreditation for the Games.*

*(4) That the detailed report from the Director – Corporate Programs and Olympic Business Office on the Oval Expenses, be received for information.*

*(5) That Councillor Bill McNulty be appointed to represent Richmond on the Torino Mission.*

*The question on Resolution No. R05/21-6 was not called, as the request was made that the recommendations be dealt with separately.*

*The question on Parts (1) and (2) of Resolution No. R05/21-6 was called, and it was CARRIED*

## Council and Committee Minutes Relating to 2010 Olympics

*with Cllrs. Chen and Steves opposed.*

*The question on Parts (3), (4) and (5) of Resolution No. R05/21-6 was called, and it was CARRIED.*

CARRIED

**Sources:**

**Report -** [http://www.richmond.ca/\\_\\_shared/assets/121905\\_item3212502.pdf](http://www.richmond.ca/__shared/assets/121905_item3212502.pdf)

**Minutes - Item # 5A 32 -** [http://www.richmond.ca/cityhall/council/agendas/council/2005/121905\\_minutes.htm](http://www.richmond.ca/cityhall/council/agendas/council/2005/121905_minutes.htm)

**Report Routing:** [To Council - Dec 19, 2005]

### December 19, 2005 - Council Minutes

#### OVAL – FORM AND CHARACTER, SCHEMATIC DESIGN

**Resolution:**

*It was moved and seconded*

*That the report (dated November 18th, 2005, from the Director, Major Projects), entitled Oval - Form and Character, Schematic Design Report (SDR) be received for information, and that staff proceed with detailed design of the Oval building with continued valued engineering to meet project budget, and that a communication plan be prepared for release to the public regarding the Oval, and that staff prepare a list which could be published of the environmental elements which have been included in the facility.*

CARRIED

**Sources:**

**Report -** [http://www.richmond.ca/\\_\\_shared/assets/121905\\_item1512481.pdf](http://www.richmond.ca/__shared/assets/121905_item1512481.pdf)

**Minutes - Item # 15 -** [http://www.richmond.ca/cityhall/council/agendas/council/2005/121905\\_minutes.htm](http://www.richmond.ca/cityhall/council/agendas/council/2005/121905_minutes.htm)

**Report Routing:** 1704581 - [To Council - Dec 19, 2005]  
1669855 - [To General Purposes - Nov 21, 2005 / To Council - Dec 19, 2005]

## December 21, 2005 - Finance Minutes

### 2006 CAPITAL BUDGET

**Discussion:**

The Budgets and Accounting Manager, Jerry Chong, accompanied by Revenue Manager, Ivy Wong, Chair and Vice Chair of the Land and Capital Team respectively, provided a brief overview of the proposed 2006 Capital Budget.

Discussion then took place between Committee members and staff on:

- the post-games legacy
- how the land acquisition account would be replenished; and what would be the impact to the City if this account was increased to its 2004 level
- the need to be realistic and to prioritize certain capital projects to ensure that the City was not overburdened financially
- the various components which comprised the list of 'approved projects and funding sources'
- the status of the City's various capital projects
- the status of the volunteer residential water metering program
- the provision of community space in the Hamilton Fire Hall facility
- the parkland acquisition reserve fund, and why funding to it was being reduced.

**Resolution:**

*It was moved and seconded*

*That the 2006 Capital Budget report be approved as the basis for preparing the 5 Year Financial Plan (2006-2010) and*

*That staff be authorized to commence construction of the 2006 projects.*

CARRIED

**Sources:**

**Report -** [http://www.richmond.ca/\\_\\_shared/assets/122105\\_item312466.pdf](http://www.richmond.ca/__shared/assets/122105_item312466.pdf)

**Minutes - Item # 3 -** [http://www.richmond.ca/cityhall/council/agendas/finance/2005/121205\\_minutes.htm](http://www.richmond.ca/cityhall/council/agendas/finance/2005/121205_minutes.htm)

**Report Routing:** 1697585 - [To Finance - Dec 21, 2005 / To Council - Jan 09, 2006]

## December 21, 2005 - Finance Minutes

### 2006 OPERATING BUDGET (INCLUDING ADDITIONAL LEVELS)

**Discussion:**

Andrew Nazareth and Jerry Chong indicated that they were available to respond to questions from the Committee. Discussion then ensued among Committee members and staff on the additional level requests as ranked by TAG, and in particular, on:

- the impact to the City if outside legal services were not provided
- the rationale for including the Emergency Response Team (ERT) as an additional level request
- the rationale for including two arborists and a clerk to provide support for the City's Tree Protection Bylaw
- the option of using the City's current gaming revenue as a possible funding source for specific additional level requests
- the 'general' and 'specific' assumptions put forward by staff and the rationale for setting specific percentage increases
- staff salaries
- the need for additional staff in the Finance Department; and why there were such a high number of people on leave from the City at the present time
- the Emergency Response Team (ERT) and how additional officers would be put on the street if the ERT program was not supported.

(Cllr. Dang left the meeting at 5:55 p.m. during the above discussion, and did not return.)

Discussion continued briefly, with the Chair suggesting that the additional level requests be dealt with at the January Finance Committee meeting.

(Cllr. Sue Halsey-Brandt left the meeting at 5:58 p.m., and did not return.)

Reference was made to the third quarter financial results, and in particular, to the amount of parking revenue which had been generated. Questions were raised about the amount of time spent by Bylaw Officers working as animal control officers, and information was requested at the next meeting on the costs versus the benefits of having dual officers.

Information was also requested on each of the 'specific assumptions' – staff were requested to provide detail on each of the percentage increases and what these percentages would be comprised of. Staff were also requested to provide information on the City's sale/leaseback deal on the Public Works fleet, and whether any similar program was being considered for the future.

**Sources:**

**Report** - [http://www.richmond.ca/\\_\\_shared/assets/122105\\_item412467.pdf](http://www.richmond.ca/__shared/assets/122105_item412467.pdf)

**Minutes - Item # 4** - [http://www.richmond.ca/cityhall/council/agendas/finance/2005/121205\\_minutes.htm](http://www.richmond.ca/cityhall/council/agendas/finance/2005/121205_minutes.htm)

**Report Routing:** 1697587 - [To Finance - Dec 21, 2005]