



URBAN DEVELOPMENT INSTITUTE – PACIFIC REGION
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March 29, 2005

Richard McKenna
 City Clerk
 City Clerk's Office
 City of Richmond
 6911 No. 3 Road
 Richmond, British Columbia
 V6Y 2C1 Canada

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Dear Mr. McKenna:

Re: UDI request to Speak to Council

We hereby request to speak to Council at their meeting on Monday, April 11, 2005 regarding an issue that may not be on the agenda. The issue is the RAV/City Centre TOD fee on new developments. The President of the Urban Development Institute (UDI) - Pacific Region, David Podmore, will be making the presentation. If you have any questions regarding the request, please contact Jeff Fisher, UDI's Director of Municipal Affairs and Research, at (604) 669-9585, or by e-mail at jfisher@udi.org.

Could you please confirm by email that we are scheduled for this presentation?

Yours sincerely,

Maureen Enser
 Executive Director

Ashton, Fran

From: Ashton, Fran
Sent: Thursday, 31 March 2005 1:28 PM
To: 'jfisher@udi.org'
Cc: McKenna, Richard; Weber, David
Subject: UDI Delegation to the Monday, April 11th, 2005 Council Meeting

Good afternoon.

In response to the correspondence (dated March 29th, 2005, from Maureen Enser, Executive Director), this is to confirm that arrangements have been made for David Podmore, President, of the Urban Development Institute - Pacific Region, to appear as a delegation at the Council Meeting scheduled for Monday, April 11th, 2005, at 7:00 p.m. in the Council Chambers, Richmond City Hall. Because this item is not on the agenda you will be heard at or near the end of the Council meeting.

Council procedures allow five minutes for you to make your presentation, not including any questions which Council members may ask. This five-minute limit is strictly enforced to ensure that all business for the meeting is dealt with.

Please conclude your presentation with a specific request on what you are seeking by appearing before Council as a delegation.

For your information, any written material which you would like distributed with the agenda should be submitted to the City Clerk's Office no later than 5:00 p.m., Wednesday, April 6th, 2005.

Fran J. Ashton
Executive Assistant, City Clerk's Office
604-276-4163
fashton@richmond.ca