



## Permit Fees

Description	Fee
New lawns or landscaping	\$40.50
Nematode application for European Chafer Beetle control (no water meter)	\$40.50
Nematode application for European Chafer Beetle control (water metered)	Nil
Newly over-seeded soil-based playing field or sand-based playing field (Parks use only)	Nil

**Application Date:** \_\_\_\_\_  
(mm/dd/yyyy)

## 1. Applicant Information

**Applicant Name:** \_\_\_\_\_ **Phone:** \_\_\_\_\_

**Applicant Email:** \_\_\_\_\_

- Applicant is Property Owner       Applicant is Authorized Agent of Property Owner

## 2. Property Address Information

**Property Address:** \_\_\_\_\_

## 3. Terms

This permit and its terms and conditions are governed by the City of Richmond Water Use Restriction Bylaw 7784 and subsequent amendments.

### Reasons for exemption:

- New lawn or landscaping
  - Copy of receipt for new lawn is attached; or
  - Copy of invoice from a company to the applicant's address.
- Nematode application
  - Copy of receipt for nematodes is attached; or
  - Copy of invoice from a company to the applicant's address.
- Newly over-seeded soil-based playing field or sand-based playing field
  - Soil-based playing field; or
  - Sand-based playing field.

Permits are only issued under Stage 1 water restrictions.

**New Lawns or Landscaping Permits**

- Permits apply to installation of new lawns, either by placing sod or turf or by seeding, or new landscaping on a substantial part of the outdoor portion of a property.
- Permits are valid for a period of 21 days from the date of issue.
- Permit holders are allowed to water on any day at any required time.
- Permits issued under Stage 1 remain valid during Stage 2 restrictions within the permit's validity period.
- Permits expire immediately if Stage 3 or Stage 4 restrictions are declared.

**Nematode Permits**

- Permits apply to residents applying nematodes to their lawn to control European Chafer Beetle.
- Permits are valid for a period of 21 days from date of issue and cannot be renewed.
- Permit holders are allowed to water on any day at any required time.
- Permits issued under Stage 1 remain valid during Stage 2 restrictions within the permit's validity period.
- Permits expire immediately if Stage 3 or Stage 4 restrictions are declared.

**Newly Over-seeded Soil-based Playing Field or Sand-based Playing Field Permits**

- Permits apply to newly over-seeded soil-based playing fields and sand-based playing fields.
- Permits are valid for a period of 21 days from the date of issue.
- Permit holders are allowed to water on any day at any required time for operational needs.
- Permits issued under Stage 1 remain valid during Stage 2 and Stage 3 restrictions within the permit's validity period.
- Permits expire immediately if Stage 4 restrictions are declared.

The City of Richmond reserves the right to revoke and/or cancel a permit for non-compliance with the terms or conditions of the permit.

**Start Date:** \_\_\_\_\_ **End Date:** \_\_\_\_\_  
(mm/dd/yyyy) (mm/dd/yyyy)

**Permit must be affixed to a post facing the street servicing the property, beside the principal driveway or if there is no driveway, in a visible location in the front yard of the property.**

Applications can be submitted through email to [savewater@richmond.ca](mailto:savewater@richmond.ca).

Payment can be made via: (i) cheque mailed to Richmond City Hall; (ii) in-person at City Hall by credit card, debit card or cheque; or (iii) over the phone by credit card. (Please note that there will be a non-refundable 2% service charge for all credit card payments.) Additional processing fees may apply. City Hall does not accept cash payments.

**4. Signatures**

**Applicant's Signature:** \_\_\_\_\_

**Print Applicant Name:** \_\_\_\_\_

**Date:** \_\_\_\_\_  
(mm/dd/yyyy)

Office Use Only	
Processed By:	Permit Fee Amount: \$