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To be filled out COMPLETELY by applicant

Date: \_\_\_\_\_

I/We hereby make application for a Tree Cutting or Removal Permit to permit the proposed tree cutting and removal as described below on the following parcel:

Project Address: \_\_\_\_\_

Legal Description (available at City Hall): LOT: \_\_\_\_\_ Section: \_\_\_\_\_ Plan No.: \_\_\_\_\_

Type, Height and Diameter of tree(s) to be removed:

(Diameter measured at 1.4m (4ft. 7in.) above ground, straight across the trunk of the tree. Trees 20 cm cal/8" or greater require a valid tree permit prior to removal.)

Table with 4 columns: Tree #, Type/Species of Tree, Diameter (cm), Approximate Height (m). Rows for Tree #1, Tree #2, Tree #3.

List attached for additional trees

Reason for tree removal (Note: trees are only approved for removal if they are dead, dying, hazardous, or have unresolvable conflicts with buildings, structures or utilities):

Documents Included: Please check all that apply.

- Air Photo with trees marked, Photo included, Construction on neighbouring property, Arborist's Report, Letter of Authorization

Please ensure there is access to the yard to inspect (i.e. dogs are inside, gates are unlocked). Please initial in box to indicate you have read and understand this.

PLEASE PRINT CLEARLY

All Registered Owners: \_\_\_\_\_

Email Address: \_\_\_\_\_ Phone: \_\_\_\_\_

Address (if different than above): \_\_\_\_\_ Postal Code \_\_\_\_\_

Signature of All Registered Owners: \_\_\_\_\_

If required:

Authorized Agent of Owner: \_\_\_\_\_

Email Address: \_\_\_\_\_ Phone: \_\_\_\_\_

Completed Tree Removal application forms and supporting materials can be sent to Richmond City Hall, Attn: Permits via courier, Canada Post or emailed to permitsinfo@richmond.ca.

The applicant and the owner(s) hereby release, indemnify and save harmless the City and its elected officials, officers, employees, contractors and agents from and against all claims, demands, damages, losses, actions, costs and expenses related to or arising from the issuance of a permit, the breach of any permit conditions, the security deposit, the proposed cutting or removal, or the breach of any provisions of this bylaw by the applicant, the owner(s), or those for whom they are responsible at law.

For Office Use table with 2 columns and 2 rows: Application Fee, Permit No., Receipt No., Letter of Authorization.